

LOTUS HOMEOWNERS ASSOCIATION

Policy for the Official Notice of Board Meetings

Policy :

It is the Policy of the Association to provide members with notice of all Board Meetings.

Procedure:

In order to provide Official Notice of Board Meetings being held by the Association, and in compliance with Florida Statute 720.303 (2) (c) (1);

1. The Lotus Homeowners Association will post notice at the resident gate entry sign holder to notify the membership of the date that a board meeting is being scheduled at least 48 hours in advance of the Board Meeting.
2. Notice will be posted of the Board meeting date on the front door of the clubhouse, and on the north entrance to the clubhouse at least 48 hours before the scheduled Board meeting. Notice will include the date and time of the meeting with an abbreviated agenda.
3. A copy of the full agenda will be placed in a sign holder inside the entrance to the clubhouse at least 48 hours before the scheduled Board meeting.
4. An email will be sent out to the membership providing them with copy of the agenda for the Board meeting, as well as the date and time, at least 48 hours before the scheduled Board Meeting.

Approved by the Board of Directors on:
